COMPUTER WORKSTATON FACULTY/STAFF LOG IN (Windows 10)

When using any of our campus computers, you must log on to Active Directory (AD). When turning on a computer on campus, the first thing you should see is the Log In prompt.

If this is the first time logging in or if you have never changed your password, you should be able to access the computer using your 7 digit Chaminade ID (CID) for your "User Name" and the last 4 digits of your SSN or your birthday (mmddyy format). We have recently, modified the password criteria, so if this does not work, please try typing CHAMINADE (all caps) before the last 4 digits of your SSN OR birthdate (Example: If the last 4 digits of your SSN was 1234 then CHAMINADE1234 or if your birthdate is 01/01/2002 then CHAMINADE010102).

From time to time, you may hear the term Active Directory (AD) used synonymously with logging into your workstation. Active Directory (AD) is simply what we use to authenticate your identity before you are allowed to use any of the Chaminade resources.   With that being said, it is recommended that you change your password once you have logged in (via the Portal).
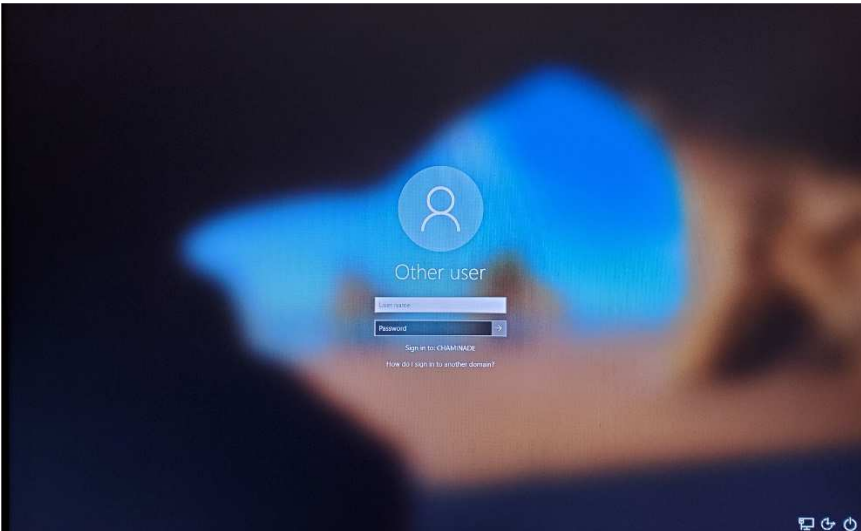
PUBLIC WORKSTATIONS
Keep in mind that faculty, staff and departmental workstations are set up differently than publically used computers. Publically used computers are setup to refresh once there are restarted. Therefore, anything on the public workstation will be deleted. So if you plan or find yourself using a public workstation save all work on a flash drive, google drive or email your work to yourself.   Also, please remember to logout of any public workstations as you are responsible for any actions taken during your login session.

Please remember you are responsible for any actions taken during your login session